

Task-Based Activity: Write a personal letter

Learner Name: _____ Date: _____

Pre self-assessment

I need to improve my skills at reading and writing letters:

Yes

No

Activity

1. Read the letter “Hugh Writes to his Sister” found on p.12 in “More Stories 4”. On a separate sheet of paper, write a 3-5 paragraph personal letter back to Hugh from Ann.

Post self-assessment

I think my skills have improved as a result of completing this activity.

Yes

No

Learner comments:

Assessment

Task-Based Activity: Write a personal letter

Learner Name: _____ Date: _____

Practitioner Name: _____

Performance Descriptors	Needs Work	Improving	Excellent
<p>A1.2: Read texts to locate and connect ideas and information</p> <ul style="list-style-type: none">• scans text to locate information• locates multiple pieces of information in simple texts• makes low-level inferences• makes connections between sentences and between paragraphs in a single text• follows the main events of descriptive, narrative and informational texts• obtains information from detailed reading• begins to identify sources and evaluate information <p>B2.2: Write texts to explain and describe information and ideas</p> <ul style="list-style-type: none">• writes texts to explain and describe• conveys intended meaning on familiar topics for a limited range of purposes and audiences• begins to sequence writing with some attention to organizing principles (e.g. time, importance)• connects ideas using paragraph structure• uses limited range of vocabulary and punctuation appropriate to the task• begins to select words and tone appropriate to the task• begins to organize writing to communicate effectively			

The learner needs to work on the following:

This task was successfully completed

This task needs to be tried again

Practitioner Comments:

Learner Comments: