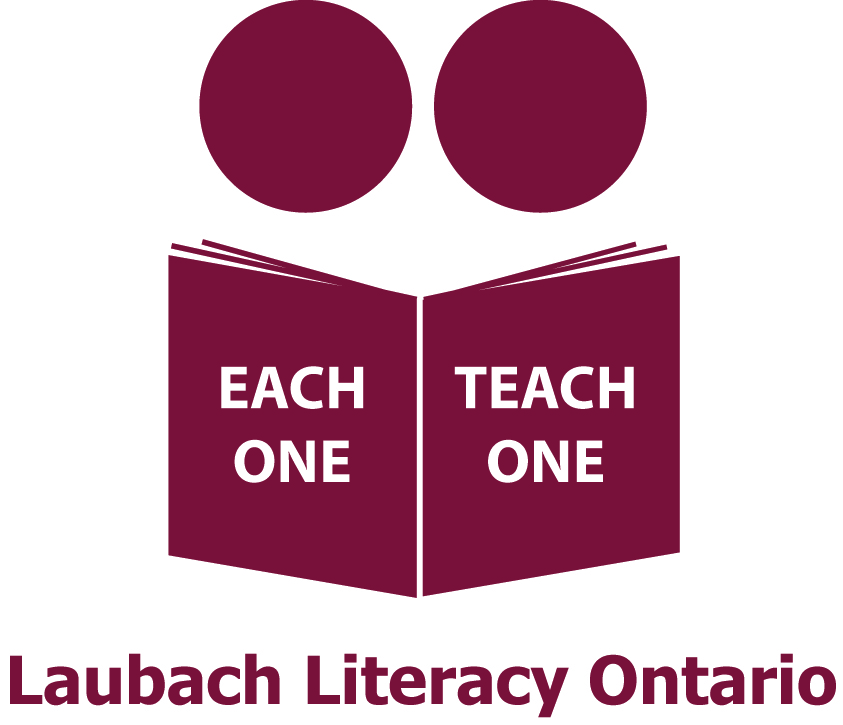
Understanding Graphs and Charts 2

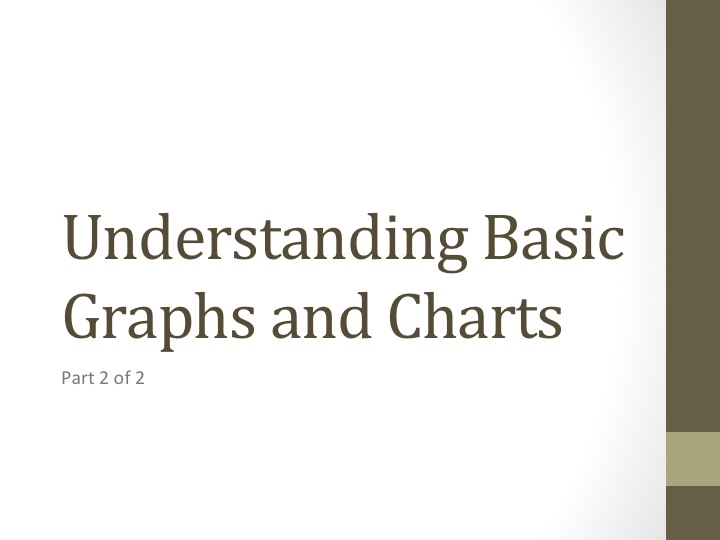
Workbook



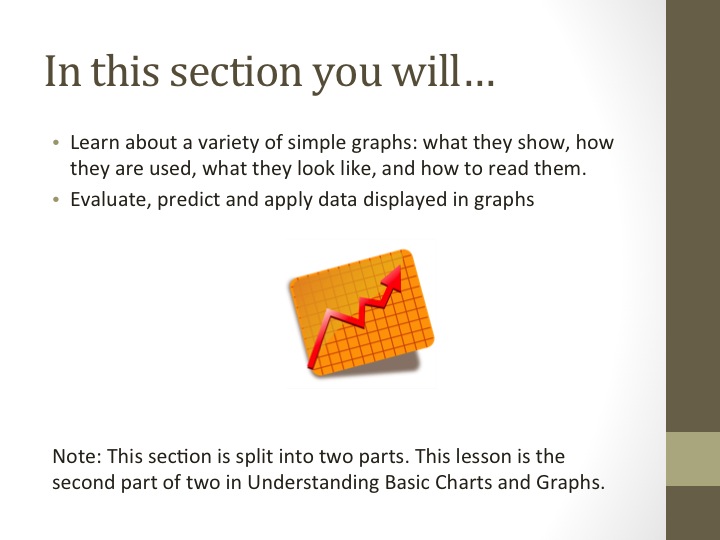
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This Employment Ontario project is funded in part by the Government of Canada and the Government of Ontario and through the Canada Ontario Job Fund Agreement.

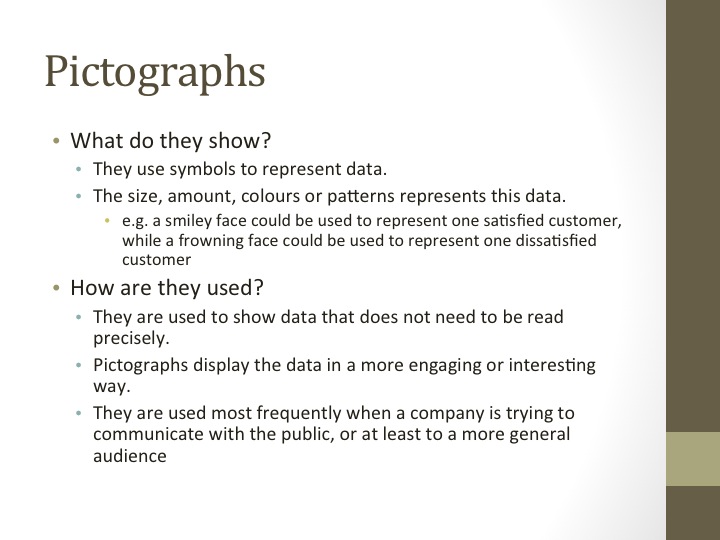




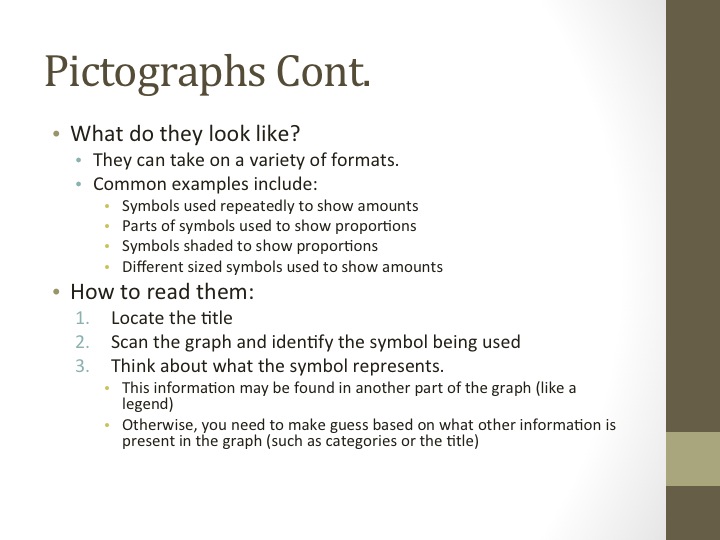
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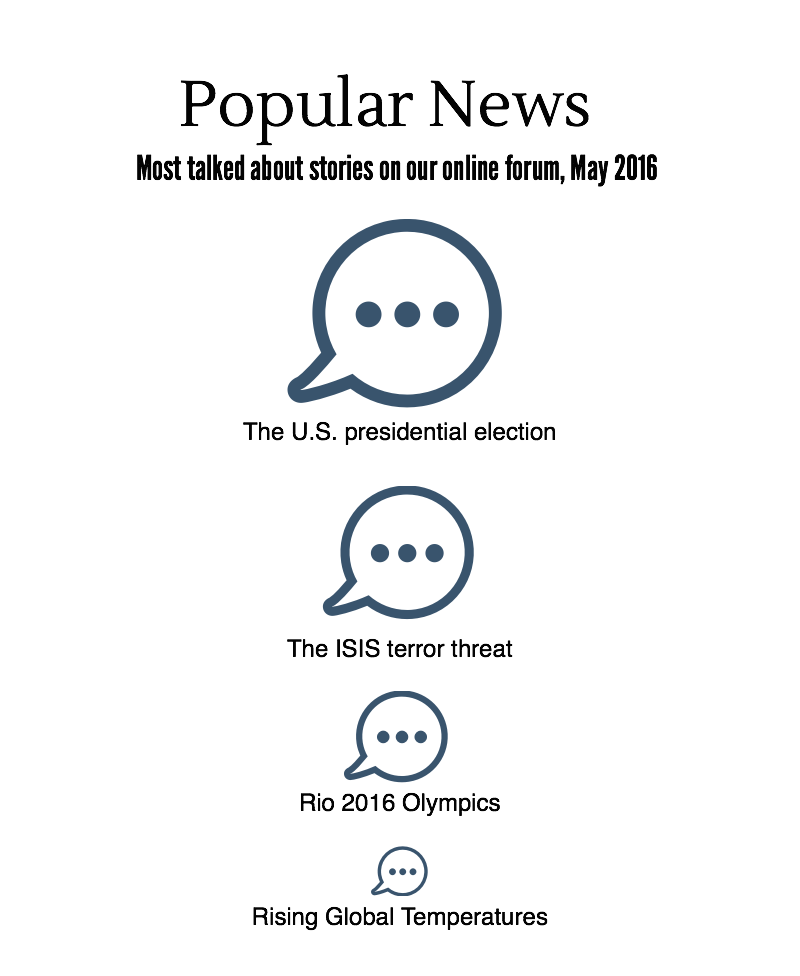
Activity 1

**Instructions**:

Answer the following questions based on the graph below.

1. In your own words, describe what information is portrayed by the pictograph.

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1. How is the data represented? (Hint: What kind of *format* is used?)

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1. Which two news stories were the most talked about?

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1. Which news story was the least talked about?

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1. Assume there were 1000 total posts written about these topics. Estimate how many people posts were about the Rio 2016 Olympics.

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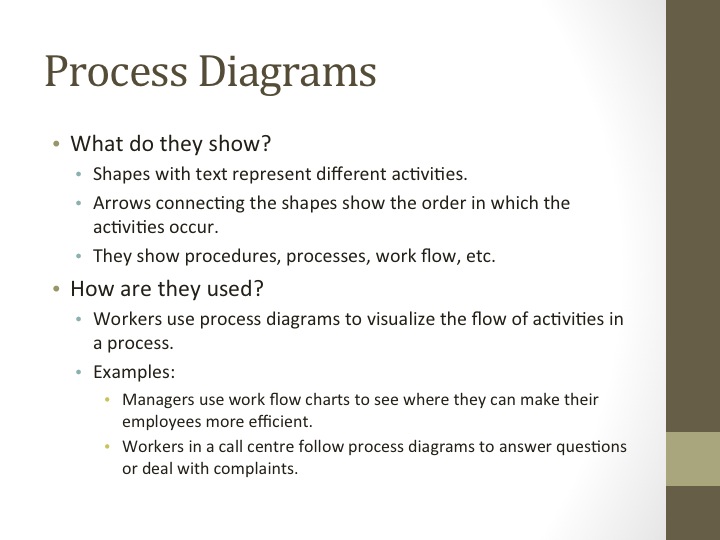
Activity 2

**Instructions:**

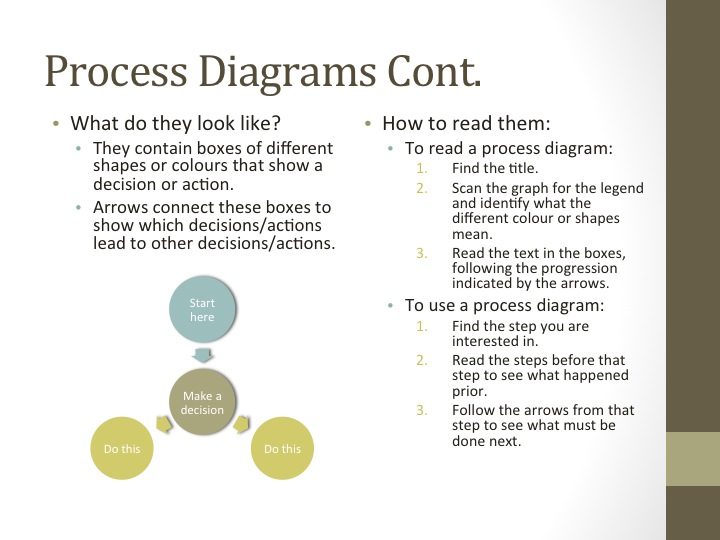
As a class, conduct a poll about your favourite hot beverages. Record the data. Create a pictograph to visually represent the data using the template provided.

Poll Question: **What is your favourite hot beverage?**

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| --- | --- | --- |
| *Beverage* | *Tally* | *Total* |
| Coffee |  |  |
| Hot Chocolate |  |  |
| Tea |  |  |
| I don’t like hot drinks! |  |  |



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Activity 3

**Instructions**:

Answer the following questions by reading the chart below:

1. What is the first step in this process?

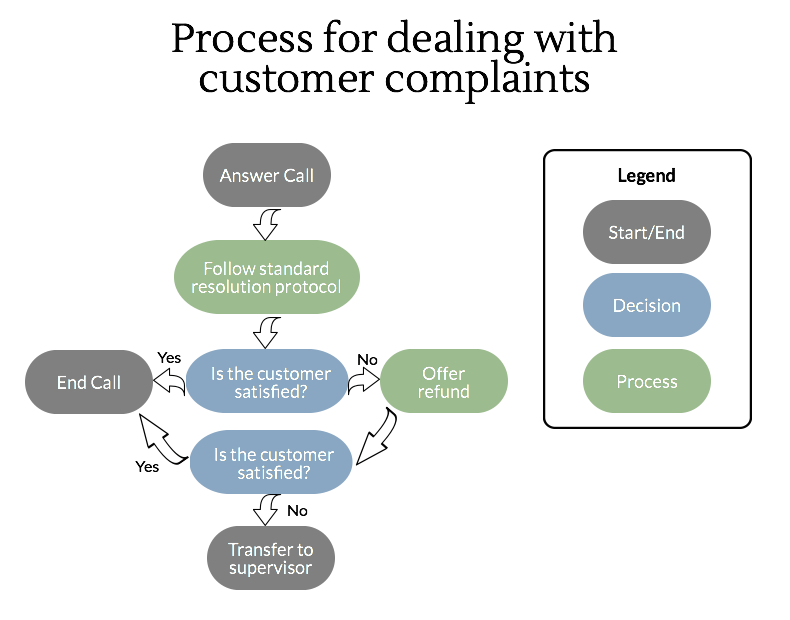
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1. What decision needs to be made by the employee?

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1. If the customer is unsatisfied after being offered a refund, what must the employee do?

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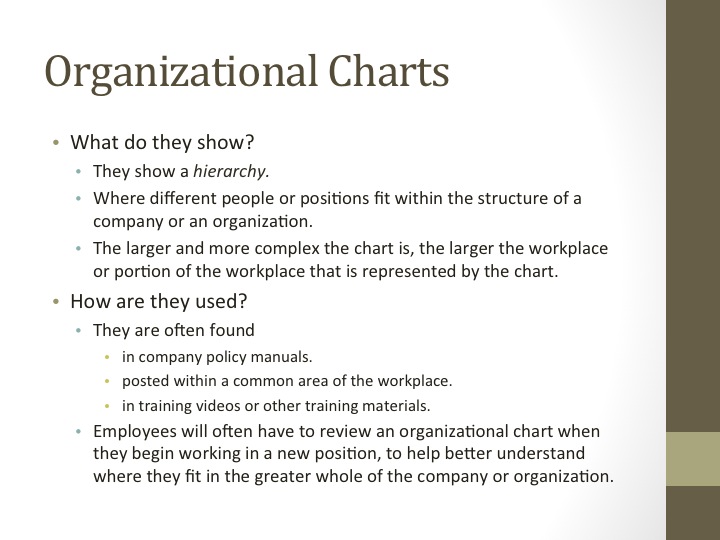


1. When is it appropriate for the employee to end a call?

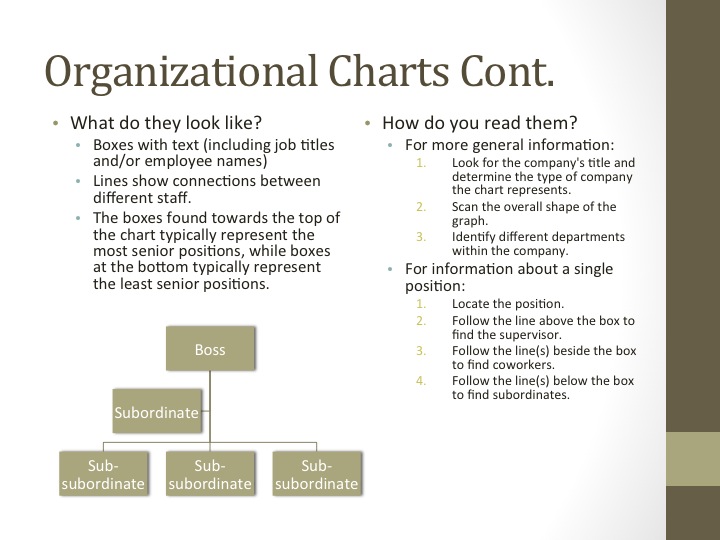
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1. In your own words, explain why this chart might be helpful to an employee.

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Activity 4

**Instructions**:

Answer the following questions based on the graph below:

1. How many levels does this company have (in terms of staff)?

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1. How many staff, not including the Salon Owner, work at Stevie's Beauty Parlor? (Assuming that there are two Beauty Staff and two Cleaning Staff)

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1. Who reports directly to the Office Manager?

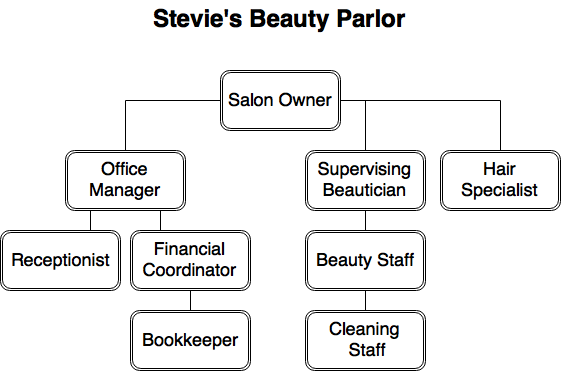
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1. Whose work does the Supervising Beautician oversee directly?

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1. Which positions have the least responsibilities? Which position has the most responsibility?

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Activity 5

**Instructions**:

Complete the following organizational chart using the positions provided in the word bank.

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| Word Bank |
| **Production Director**  **Finance Director**  **Factory Manager**  **Management Accountant**  **Sales & Marketing Director** |

Activity 6



Technology Application

**Instructions**:

Practice your new skills by creating an interactive family tree! Visit the Family Echo website:

<http://www.familyecho.com>